

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, DECEMBER 21, 2022

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, December 21, 2022, with Mayor Morlan presiding and the following Council members answering roll call: Clark, Conrad, McLaughlin, Iosbaker and Tish. Others present were: Rodger Aller; Casey Jarmes, Sigourney News Review; Jerry Wohler; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Tish, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Council member Clark moved, seconded by Council member Conrad, to approve the following items on the Consent Agenda: minutes from the regular Council meeting of December 7, 2022; Council accounts payable claims in the amount of \$142,827.77; Library accounts payable claims in the amount of \$7,132.79; City Clerk's Financial Reports for November 2022; payroll expenses, miscellaneous expenses, ACH and monthly transfers for November 2022; Resolution No. 2022-12-02 re: Mayor Pro Tempore; Resolution No. 2022-12-03 re: Code Official; Resolution No. 2022-12-04 re: Mayor Annual Appointments for Calendar Year 2023; Resolution No. 2022-12-05 re: Official City Holidays and Regular Council Meetings for Calendar Year 2023; Resolution No. 2022-12-06 re: Planning and Zoning Commission Reappointment; Resolution No. 2022-12-07 re: Planning and Zoning Commission Board of Adjustments Reappointment; Agreement for Professional Services for City of Sigourney, Iowa for the Upper Story Housing Project (103 South Jefferson Street) on the east side of the Sigourney Square, referred to as: Sigourney Upper Story Housing Project (20-CVN-009); credit card report; and the time and place for the January 4, 2023 regular Council meeting will be at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Additional City Business: Rodger Aller reported there has not been a lot of work done the last couple of weeks at 103 South Jefferson Street (*Upper Story Project*). They have been there the last day or so. They are working on the punch list for the Façade Project. They are getting quite a few of the small items done. There was a meeting this afternoon and a lot of things were solved, and Mr. Aller will see how those get completed. The contractor guaranteed the mechanics will be at the 103 South Jefferson Street Project after the first of the year. Mr. Aller figures the contractor is five (5) weeks behind on the (*Upper Story*) Project. The contractor should be dry walling now and they are not anywhere close to that. Council member McLaughlin asked if there was any explanation for that and Mr. Aller replied that the general contractor stated the mechanical contractors are really busy and he doesn't have a lot of control over that. Mayor Morlan stated that in the meeting today he reiterated that the project has to be completed by May 1st or there will be no funds. Council member Tish asked if there should be an e-mail sent to R.G. Construction so that everything that was verbal at the meeting today is reiterated in writing and stating that the project is five weeks behind. Mr. Aller stated there were a couple small leaks at the 103 South Jefferson Street Project and Larry Dietrich should be contacted. Mayor Morlan stated he has talked with Larry. R.G. Construction has nothing to do with the roof at the 103 South Jefferson Street Project, but Mr. Dietrich needs to have the leaks fixed before the dry wall is put up. Mr. Aller stated the contractor is not ready to dry wall yet, but those two small areas have to get fixed.

The handrail at 109 East Marion Street has been installed. Council member Iosbaker moved, seconded by Council member McLaughlin, to approve the Application and Certificate for Payment No. 12 to R.G. Construction for Sigourney CDBG Façade Improvement Phase I Project. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Council member Iosbaker reported that things are quiet at SADC as the Christmas events and the Raffle have concluded. The analysis for the survey for the childcare initiative is done and they expect to get a read out from First Children's Finance scheduled in January. There will then be five (5) to six (6) working meetings every other week to come up with a strategy at a County level. The student has been working on the SADC website. He has an administrative subsystem in place and the SADC staff is starting to add data to the website and there should be a trial published soon.

Street and Sanitation: Director of Public Works I Northup stated LL Pelling has submitted a proposal to sealcoat roads for next summer. It is \$3.85 per square yard that includes filling potholes and running a scarifier over it. If that doesn't have to be done it is \$2.70 per square yard. If the Council decides to go with the river rock, it is forty cents (\$.40) more per square yard. River rock is what we are trying in the southwest quadrant of town. It is a

lot harder stuff. The normal is chip rock and it is dusty and doesn't last over three (3) or four (4) years. The river rock is supposed to be more durable and last a lot longer. Last year almost \$50,000.00 was spent on this. Northup would like to try the river rock for another year. It does take a couple years to get it packed down. Council member Iosbaker moved, seconded by Council member Conrad, to approve the Proposal for 2023 Sealcoat work with LL Pelling Co. and to use the river rock at \$4.25 a square yard. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Council member Iosbaker reported the Street and Sanitation Committee has met the last couple weeks to interview candidates for the new position. There were five good candidates, and they were all interviewed.

Mayor Morlan stated that the new hire for the Street and Sanitation II position will be required to have CDL licensing. Jonathon Utterback has accepted an offer subject to Council approval. He is set up to do his physical and getting set up to take his CDL. Council member Iosbaker stated that Mr. Utterback was an excellent candidate and interviewed very well. The Committee believes he is a good hire.

Council member Iosbaker asked opinions regarding having a contract for the CDL with Air Brake Endorsement, since it is a requirement of the position and given the cost of obtaining that license. Council member Iosbaker stated this seems to be a low risk and a low amount of money. Council discussed the pay rate being lower due taking into consideration having to obtain a CDL. Council member Tish explained the Street and Sanitation Committee did factor in an adjustment. Council member Conrad agreed this is a small amount, but since the city has law enforcement and maybe others that it is a precedent that if the City pays for training the employee would pay the City back. City Clerk Alderson used \$2,000.00 as an estimate and a two-year contract period, but it can be changed. Council member Clark moved, seconded by Council member Tish, to approve a contract for Street and Sanitation employee candidate(s) re: CDL Licensing. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Mayor Morlan stated the Street and Sanitation II candidate being recommended is Jonathon Utterback and he indicated he would be able to start on Tuesday, December 27, 2022. Mr. Utterback will need to go to the courthouse to take a couple of exams to get his CDL and after he does that there is a two (2) week waiting period before he can go to the CDL classes probably in Altoona. Once he passes the CDL written test at the County courthouse he can drive the vehicles, but he has to have somebody that has a CDL license with him in the vehicle. Council member Iosbaker moved, seconded by Council member Tish, to approve hiring Jonathon Utterback as a Street and Sanitation II employee at a starting wage of \$16.00 per hour and after a successful ninety (90) day probationary period increasing to \$16.50 per hour and to include passing a physical, acquiring his CDL with Air Brake Endorsement and signing a reimbursement agreement. Upon the roll being called, the following voted Ayes: Clark, Conrad, Iosbaker and Tish. Nays: None. Abstain: McLaughlin. Motion approved. *(Council member McLaughlin abstained as she is related to Jonathan Utterback.)*

Water and Wastewater: Director of Public Works I Northup reminded the Council that he had talked with them a couple months ago regarding putting in pitless adaptors in Wells 1 and 2. Everything is in and up and running. They did have a few problems. He did have the column pipe on both wells replaced as it has been a few years and some of the threads were starting to go. There were some other odds and ends as well and a few additional funds are needed. Council member McLaughlin moved, seconded by Council member Iosbaker, to approve increasing the Pitless Adaptor Project budget by \$10,000.00. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Public Safety: Mayor Morlan stated that he and City employee Doug Glandon both looked at a 2004 4-door Chevy that has a four (4) cylinder engine that runs and drives nicely for \$3,000.00. This is from Schroeder Towing. It has 70,000 miles on it. Council member Clark stated the vehicle does have a salvage title as there was some damage to the hood, headlight and fender area when Mr. Schroeder purchased the car, but he has fixed that. Mr. Schroeder plans to service the vehicle and put in a O2 sensor as well. Mayor Morlan stated the car does not have any rust on it at all. Council member Clark moved, seconded by Council member Conrad, to approve purchasing the 2004 Chevy Malibu Classic from Terry Schroeder for \$3,000.00 and paying for it from the Replacement Fund, Police Department line account. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Finance: Council member Conrad moved, seconded by Council member McLaughlin, to approve the annual Council members remuneration for Calendar Year 2022. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

Public Input: There was no public input.

Mayor Morlan asked for a motion to close the Council meeting. Council member McLaughlin moved, seconded by Council member Clark, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker and Tish. Nays: None. Motion approved.

The meeting was adjourned at 6:27 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk