

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, FEBRUARY 1, 2023

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, February 1, 2023, with Mayor Morlan presiding and the following Council members answering roll call: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Others present were: Rodger Aller; Casey Jarmes, Sigourney News Review; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Lentz, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Iosbaker, to approve the following items on the Consent Agenda: minutes of the regular Council meeting of January 18, 2023; Council Accounts Payable Claims in the amount of \$25,747.49; Liquor License Application for DolGenCorp, LLC (DBA: Dollar General #2244) at 704 East Jackson Street for Class B Retail Alcohol License; credit card report; and the time and place for the February 15, 2023 regular Council meeting will be at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Public Hearing(s): Council member McLaughlin moved, seconded by Council member Iosbaker, to open the Public Hearing on Proposed Property Tax Levy for Fiscal Year July 1, 2023 – June 30, 2024. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved and the Public Hearing was opened at 6:02 p.m.

City Clerk Alderson explained there is some legislation currently being worked on that will have an impact on the budget tax levy. The rollback for some of the valuations may be changing which will change the tax levy if the Council leaves the asking amounts currently being considered. The City can move forward with the Proposed Property Tax Levy (*Max Levy*) tonight. As long as the Council keeps below the maximum amount stated in the public hearing there will not be an issue.

Council member Conrad reviewed the max levy information and explained that this is only on certain lines that are in the budget. There are other budget lines that are not included in these numbers. Council member Conrad stated the Finance Committee did not see any area that they were going to suggest be levied lower than the maximum. This sets the bar to how high we can go on the accounts that are covered under this. It does not mean we have to go the maximum, but he is pretty sure the Finance Committee is going to suggest that we do, but this sets the maximum we can do.

Council member Iosbaker moved, seconded by Council member Clark, to close the Public Hearing on Proposed Property Tax Levy for Fiscal Year July 1, 2023 – June 30, 2024. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved and the Public Hearing was closed at 6:08 p.m.

Council member Conrad asked if there were any additional questions and explained this is a statutory requirement of the budget process. This number has to be set before we can move forward. After this is approved the Council still has the opportunity to lower these if they choose to. This is establishing the maximum amount total we can levy later on for those line accounts.

Council member Conrad moved, seconded by Council member Lentz, to approve Proposed Resolution No. 2023-02-01 to Adopt Proposed Maximum Tax Levy for Fiscal Year July 1, 2023 – June 30, 2024. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Council member Lentz moved, seconded by Council member Conrad, to approve setting the date and time for the Notice of Public Hearing on City Budget Estimate for Fiscal Year July 1, 2023 through June 30, 2024 as Wednesday, March 15, 2023 at 6:00 p.m. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Additional City Business: Mayor Morlan stated that Mike Hadley (*Keokuk County Supervisor*) talked with him regarding the HVAC system in the courthouse. They need a place out on the street to put dumpsters and

support trailers/vehicles. This was supposed to start around the first of March. The contractor had time available and has started moving dumpsters in. Mayor Morlan told them they couldn't do anything more until it was approved by the Council. Mayor Morlan stated they would like the southeast corner of the square closed off. There will be two dumpsters, a trailer and a pod sitting in this area. The question is does the City want to close off the entire intersection through June. Some of the concerns are the Farmer's Market that will start the first of June and this will be blocked. The stop sign is also being blocked by the big dumpster. Different options for set up and which parking spots should be closed were discussed. Council member Lentz suggested just closing the parking spots on the south side of the square. Mayor Morlan reviewed how all this would work and what the contractors are needing. Council member Clark moved, seconded by Council member Iosbaker, to approve closing parking spaces on the north side of the 100 block of East Marion Street and leaving two parking spaces on the east and west ends of the street. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

City Clerk Alderson stated that the Finance Committee had discussed the replacement of the Datto data backup device a few months ago. There were issues last fall and it is currently not working properly. Access Systems has had to come to City Hall a few times to look at it. The device would be purchased and there are monthly fees that would increase sixty cents per month. Council member Iosbaker moved, seconded by Council member Conrad, to approve purchasing the Datto data backup replacement assuming the monthly costs are not more than \$10.00 higher. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz, and Clark. Nays: None. Motion approved.

Rodger Aller, Grant Observer, stated that on the Façade project the new doors were put in at 109 East Marion Street and the window sills were also replaced. Someone sanded the handrail to make it smoother. It is smoother, but still not right. There is still rust and a missing bolt. Hopkins Roofing has been there. Mr. Aller believes they are working on the spouting. On the Upper Story project at 103 South Jefferson Street, the dry wall is 95% complete. The electrician has done a decent job. He has got it wired and is outside the building so it can be hooked up to a new meter. Today the HVAC people were there, and no one had told them to put in a four-inch hole for the dryer, so they were cutting through the roof to put in a new vent for the dryer. The furnace is on site.

Mayor Morlan stated the change order for 105 East Marion Street is for the work that was bid to redo the canopy. The contractor will not be doing this, so there is a \$2,000.00 deduct. Council member Clark moved, seconded by Council member Conrad, to approve Change Order 105-#15 for 105 East Marion Street, Sigourney, Iowa. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Mayor Morlan stated this change order is for 105 East Marion Street for \$500.00 for asbestos removal that did not have to take place. Council member Clark moved, seconded by Council member Conrad, to approve Change Order 105-#16 for 105 East Marion Street, Sigourney, Iowa. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Mayor Morlan stated originally the City received a pay application for half of the grant. The project can only be billed for what is on site. The cabinetry is not here yet. The pay application was revised to remove the items that are not on site. Council member McLaughlin moved, seconded by Council member Iosbaker, to approve Application and Certificate for Payment No. 5 to R.G. Construction for Sigourney CDBG Upper-Level Apartment at 103 South Jefferson Street. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Council member Iosbaker reported SADC is preparing the annual meeting for all members that takes place this Friday. SADC recently received a read out from First Children's Finance on the child care survey that was conducted in August. There is a lot of good data and SADC has a report containing a tremendous amount of statistical information derived from the survey as well as from a variety of federal and state data bases. There is regular attendance at the meetings. SADC has started the committee planning for Farmer's Market and the upcoming car show.

Park and Recreation: Council member McLaughlin stated the Park and Recreation Committee has met and the City has trouble getting lifeguards for the pool. The Committee would like to offer an incentive to the pool employees to pay for their certification or their re-certification fees for their life saving. The cost is \$250.00 for certification and \$175.00 for re-certification per lifeguard. The Committee would like to have the City go in half

with the pool employees and if they return for the second year, the pool employees would be reimbursed for the second half of the fees. Council member Clark clarified this is only for current employees hired this year. Council member McLaughlin moved, seconded by Council member Clark, to approve to pay for the pool employee's certification or re-certification fees as outlined. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Iosbaker, to approve a display ad for summer 2023 lifeguards including the language to help pay for certification or re-certification fees. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Council member McLaughlin reviewed the applicants that have been received. Council member McLaughlin moved, seconded by Council member Clark, to approve Resolution No. 2023-02-02 re: Hiring Pool Personnel for the 2023 Pool Season. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

Street and Sanitation: Director of Public Works I Northup stated that Jonathon Utterback passed his general knowledge and air brake endorsement at the courthouse. He is registered with a CDL training center in Altoona. He will go to Altoona on February 21st to start his day of general knowledge and theory and then he will have a day of driving. He will then take his DOT driving test through them. Part of this work will be done online.

Public Input: There was not any public input.

Council member McLaughlin moved, seconded by Council member Lentz, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Iosbaker, Lentz and Clark. Nays: None. Motion approved.

The meeting was adjourned at 6:38 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk