

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, JANUARY 4, 2023

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, January 4, 2023, with Mayor Morlan presiding and the following Council members answering roll call: McLaughlin, Iosbaker, Lentz, Tish and Clark. Others present were: Rodger Aller; Casey Jarmes, Sigourney News Review; Jerry Wohler; Doug A. Glandon, Code Enforcement Officer; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Tish, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Tish, to approve the following items on the Consent Agenda: Liquor License Application for Cobb Oil Co., Inc. (DBA: Sigourney BP) at 805 East Jackson Street, Sigourney, Iowa for Class B Retain Alcohol License; credit card report; and the time and place for the January 18, 2023 regular Council meeting will be at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Council member Clark moved, seconded by Council member Iosbaker, to approve the remaining items on the Consent Agenda: minutes from the regular Council meeting of December 21, 2022; Council accounts payable claims in the amount of \$12,208.86. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Tish and Clark. Nays: None. Abstain: Lentz. Motion approved. *(Council member Lentz abstained as she was unable to attend the regular Council meeting of December 21, 2022 and one of the claims is being paid to her husband.)*

Additional City Business: City Clerk Alderson stated that in November the City was contacted regarding the server firewall. It only has a three-year warranty on it. Access Systems quoted the City for a new firewall with a five-year warranty at approximately \$3,400.00. If the City paid for this outright it would drop the monthly leasing fee on the server by about \$50.00 per month. At the end of January there will not be any more updates. In one to two years the server will need to be replaced, but this firewall could still be used for the full five years. Council member Iosbaker stated that FortiGate makes a really good product, but it is really for small business up to ten users. The more the City Council members make use of the computer equipment, he wonders if one of the constraints we have experienced is the firewall. He feels this needs to be done but wants to make sure this is the right model. Council member Iosbaker moved, seconded by Council member Clark, to table the purchase of a new firewall until the next Council meeting so additional research can be done. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Rodger Aller, Grant Observer, stated there was a walk through done of the Façade Project regarding the punch list. There were around 58 items on the punch list and the contractor was working on this last week. They completed 17 of the 58 which makes this about 30% complete. There are some they are working on that are not completed. They are not working this week on the Façade Project. The handrail at 109 East Marion Street is damaged and Mr. Aller thinks we should question whether that is acceptable or not. There are some scratches and there is a bolt missing in the anchoring. At the 103 South Jefferson Street Project there is not a lot going on. The plumbers did show up and they are roughing in the plumbing. They are going to have three or four guys there in the next few days, so that should go fairly quick. No other mechanics have showed up. The drywall is supposed to be finished as of now and they have not started. So, they need to insulate and drywall. They are slowly getting further and further behind. They need the electrician to get in and the furnace person to get in before they can start drywalling. Council member Clark asked if a letter had been sent to the contractor regarding our meeting and concerns and City Clerk Alderson stated that had not been done yet. Council member Tish asked if most concerns were being done through email and they are. Mayor Morlan stated that there had been a meeting with R.G. Construction a couple weeks ago and it was again impressed to Mr. Grooms that the 103 South Jefferson Street Project had to be finished by May 1st. This was stressed as no one gets paid if this project is not done on time. Council member Tish clarified that the grant will not be paying the City.

Mayor Morlan stated the Change Order is for a \$3,000.00 return for the sign for Barn Wired. Barn Wired decided to do the sign themselves. Council member Tish moved, seconded by Council member McLaughlin, to

approve Change Order 119-#13 for 119 East Marion Street, Sigourney, Iowa. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Mayor Morlan stated that Item No. 4-4 will be tabled until the next meeting as there was a question on this and a correction will be made, and the payment request will be on the next meeting agenda.

Council member Iosbaker moved, seconded by Council member Lentz, to approve the Application and Certificate for Payment No. 4 to R.G. Construction for Sigourney CDBG Upper-Level Apartment at 103 South Jefferson Street. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Council member Iosbaker reported SADC is doing year end work converting to a new version of Quicken that gives them better control for reporting finances. They are preparing for the annual members meeting which will be held February 3rd. They are reaching out to all the member businesses with personal invitations to attend the Annual Meeting and the specific goal will be to set objectives for 2023 and get agreement from the members regarding what needs to be done in the coming year. They are also preparing for a workshop on employee hiring and retention. As previously reported, the analysis of the survey of the childcare is complete and they are going to get a readout on January 19th. This will be followed by a series of strategic planning meetings.

Park and Recreation: The Council discussed the Public Works Department doing all the mowing again. The spraying would need to be bid on. The Council agreed the softball / baseball fields at Legion Park should be included in the spraying bid. Council member Clark asked if additional equipment would need to be purchased for the Public Works Department to start doing the mowing again. Director of Public Works I Northup stated they have two mowers that are traded alternate years. Council member Clark moved, seconded by Council member Tish, to approve the display ad for spraying the parks, etc. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Public Safety: Doug A. Glandon, Code Enforcement Officer, explained that the International Code Council is where all the books for inspections are ordered. Currently the City is using the 2009 edition. City Clerk Alderson stated that these books are updated every three years. The 2021 version are the ones that would be ordered and then the new versions would be out in 2024. Council member Tish asked if there were classes offered and Glandon answered yes. Council member Clark moved, seconded by Council member Tish, to approve membership to the International Code Council at a cost of \$145.00. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Council member Clark moved, seconded by Council member Tish, to approve purchasing one soft cover book and PDF access for each of the following: Building, Residential, Fire and International Property Maintenance Code. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

City Clerk: Council member Tish moved, seconded by Council member Lentz, to set the date and time for a public hearing re: Maximum Property Tax Dollars for Fiscal Year 2024 on February 1, 2023 at 6:00 p.m. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

Public Input: Council member Clark asked that we stay on top of the Upper-Level Apartment at 103 South Jefferson Street Project.

Mayor Morlan stated that the Code Enforcement car was purchased and picked up today. Code Enforcement Officer Glandon performed his first official duty today.

Jerry Wohler asked when the Façade Project is supposed to be done. Mayor Morlan stated he thought it was the end of July.

Mayor Morlan asked for a motion to close the Council meeting. Council member Tish moved, seconded by Council member Lentz, to adjourn the meeting. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Clark. Nays: None. Motion approved.

The meeting was adjourned at 6:28 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk