

CITY OF SIGOURNEY, IOWA

MINUTES OF REGULAR CITY COUNCIL MEETING OF

WEDNESDAY, JULY 5, 2023

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, July 5, 2023, with Mayor Morlan presiding and the following Council members answering roll call: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Others present were: Rodger Aller; Casey Jarmes, Sigourney News Review; Amanda Kelly, Librarian; Doug Glandon, Code Enforcement Officer; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Tish, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve the following items on the Consent Agenda: Council Accounts Payable Claims in the amount of \$88,876.15; Resolution No. 2023-07-01 re: Pool Personnel for the 2023 Swimming Season; credit card report; and the time and place for the July 19, 2023 regular Council meeting will be at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

Council member Tish moved, seconded by Council member Lentz, to approve the following item on the Consent Agenda: Minutes of the Regular Council Meeting of June 21, 2023. Upon the roll being called, the following voted Ayes: Lentz, Tish, Conrad, McLaughlin and Iosbaker. Nays: None. Abstain: Clark. Motion approved. *(Council member Clark abstained as he was unable to attend the regular meeting on June 21, 2023.)*

Amanda Kelly, Librarian, was present to answer questions regarding the request for Community Betterment funds for a 360° Project to promote the physical attributes of the Sigourney Library. Council member Tish asked Mrs. Kelly to explain the costs involved with this project. Mrs. Kelly explained some of the issues she is having regarding people searching for the Library online and ending up at the old Library. This project will eliminate this problem as the project platform will be hosted through Google. This will increase the Library searches as well. This will also be integrated into the Library's website, social media accounts, etc. automatically. Mrs. Kelly explained that this is like looking at Google maps only, it will be the inside of the Library. Mrs. Kelly explained several of the items that will be featured and all the links that will be available. There is a one-time fee to get this set up of \$1,418.000 with a \$289.00 annual fee after the first year. This will give the Library two services including virtual tours and the integration into the Google search engine. If there needs to be updates to pictures, Mrs. Kelly stated she assumes they would only charge for the additional pictures. This is also a discounted price as the Iowa Library Association is partnering with company and there are several Libraries that are doing this. The company also works with businesses as well. Council member Tish asked about this being paid out of the Local Options Fund versus the Library Fund. Mrs. Kelly explained that she had not budgeted for this, and the discount is only offered for a short time. City Clerk Alderson stated the budget includes \$5,000.00 each year for the Library out of the Local Options Fund. Mrs. Kelly uses this for conference fees, books, etc. She does not typically use all of the funds each year. Council member Clark asked how this would benefit the Library. Mrs. Kelly stated that there are a lot of people that follow them on social media. Council member Tish asked if this is a one-year contract so at the end of the year comparisons could be made to see if the traffic increased. Mrs. Kelly stated she was only asking for this one-time fee to be paid and she would be incorporating the annual fee through the Library fund with future budgets. Council member Conrad asked if when the nuisance abatements are paid does the money go back into the Local Options fund and City Clerk Alderson responded yes. Council member Conrad moved, seconded by Council member Lentz, to approve the remaining item on the Consent Agenda: the Community Betterment Fund request for the Library and for the Nuisance Abatement request from Public Safety. Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

Additional City Business: City Clerk Alderson reviewed the liability insurance for the City. She had last year's sheet for comparison purposes. There is a list of all the property owned by the City. Council member Tish asked if there were other insurance companies the City could compare to. City Clerk Alderson explained that there are only a few companies that cover cities. Council member Tish moved, seconded by Council member Conrad, to approve the renewal of the City's Property, Liability, Workers Compensation and Boiler Insurance Policies and Approval of Related Annual Premium(s). Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

Rodger Aller, Grant Observer, stated that R.G. Construction has hired a gentleman to oversee both projects and Mr. Aller feels he is doing a good job. He is organizing the work, overseeing it and it is getting done. The 101 East Marion building should be done this week. They are in the process of sealing the windows and then he will move down the line. They are waiting on the doors at the 103 South Jefferson Street project to replace some of the doors that are already in place. There are about six items that need to be finished. The new gentleman stays on top of things and

gets information to Mr. Aller when something is completed. Then Mr. Aller can take pictures and look at things. This seems to be working better. He has also drawn up a plan for the ceiling and hallway at 103 South Jefferson. Mr. Aller has not heard whether the architect has accepted this or not. Council member Iosbaker asked what Mr. Aller's thoughts are on as to when these projects will be done. Mr. Aller responded that he was told the Façade Project should be done by the end of the month except maybe for some of the roofing issues that need to be decided. On the Upper Story Project, the doors will be put in as soon as they arrive. The other six items cannot be finished until the doors are put in.

Council member Iosbaker reported for Keokuk County Economic Development. Everyone is focused on the Car Show, which is Saturday, July 15th. The High School student is working on a couple minor items on the website, and he is laying out a transition plan to the new site.

Public Safety: Council member Tish moved, seconded by Council member Clark, to approve the third and final reading for Ordinance Amending Title III – Community Protection – Chapter 9 Junk and Abandoned Vehicles. Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

City Clerk: City Clerk Alderson informed the Council that we are waiting for Boomerang to sign papers on the Wastewater Project, but this will probably not be on the Council agenda until the August 2nd meeting as Chris Bowers with Area XV Regional Planning Commission will not be available to attend the July 19th meeting. There may be a time extension request letter for the wastewater grant project.

Public Input: There was no public input.

Council member Tish moved, seconded by Council member Lentz, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Lentz, Tish, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

The meeting was adjourned at 6:25 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk