

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, MARCH 1, 2023

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 1, 2023, with Mayor Morlan presiding and the following Council members answering roll call: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Others present were: Joe Linder; Rodger Aller; Casey Jarmes, Sigourney News Review; Jerry Wohler; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Lentz, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Tish, to approve the following items on the Consent Agenda: Council Accounts Payable Claims in the amount of \$11,649.06; Library Accounts Payable Claims in the amount of \$9,764.34; Application for Tax Exemption for William and Joyce Bender Revocable Trust at empty lot on corner of Shuffleton Street and Marion Street (Resolution No. 2023-03-01); community betterment project; credit card report; and the time and place for the March 15, 2023 regular Council meeting will be at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Tish, to approve the remaining item on the Consent Agenda: minutes of the regular Council meeting of February 15, 2023. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Conrad. Nays: None. Abstain: Clark. Motion approved. *(Council member Clark abstained as he was unable to attend the regular Council meeting on Wednesday, February 15, 2023.)*

Additional City Business: Joe Linder stated he is looking at selling fireworks this year from June 13th to July 8th approximately. He is asking for consideration for overturning the City's ordinance 6-f (*Title III Community Protection, Chapter 1 Offenses, 3-1-5 Public Safety and Health, 6(f) Discharging Firearms And Fireworks*). Mr. Linder stated it is pretty clear that possession of fireworks is prohibited in the City of Sigourney. He asked if the Council would consider overturning this. He is not concerned with overturning lighting fireworks in town. He is concerned with the possession part. Council member Conrad stated the Council does not just answer, but this could be sent to a committee, and it is a process after that. Mr. Linder stated that it would be a considerable amount of time and money put into this and there is a three week time frame to sell tens of thousands of dollars' worth of fireworks. He would like to find a location within the City of Sigourney, but he wants to make sure that he is not going to get shut down or fined. He wants to do everything by the book. Mayor Morlan stated this would go to the Public Safety Committee.

Mayor Morlan introduced the CDBG (Community Development Block Grant) Subrecipient Procurement Policies and Procedures for Council approval. City Clerk Alderson stated this is a document that covers other grants as well and we have approved this in the past, but it has been updated and needs to be approved with the updates. Council member Iosbaker moved, seconded by Council member Conrad, to approve CDBG (Community Development Block Grant) Subrecipient Procurement Policies and Procedures. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Rodger Aller stated for the Façade project there are twelve windows at 101 East Marion Street. Seven of these are done. Of those seven one had to be removed and reset. There are five more to do. They are finished on the inside and textured, but not painted. At 103 South Jefferson Street they finished spraying the drywall. They are wanting to sand the floors before they start painting, but no one showed up to do that today. The next step is to paint, but not sure when that will start. Council member Iosbaker asked about duct work. Mr. Aller stated the duct work may have been put in a different place than the plans show and he is questioning why they did that. In the process of doing that they are going to cover up close to three lights in the living room. It was supposed to be moved over and went down through the center. He is not sure who made the decision to change this and he has not been able to find out. There are anchors in the ceiling that will be in the wrong place and need to be patched. There was not a change order. The location for the electrical box was changed and Mr. Aller understood there was a change order for this, but he hasn't seen it.

Mayor Morlan introduced the letter from Billy Claywell for both 101 East Marion Street the Façade Project and 103 South Jefferson Street the Upper Story Project. Council member Iosbaker stated it looks like the letter post dates

the time when there was a walk around for the windows at 101 East Marion Street. The windows are still being worked on, so the City doesn't know if this has been fully resolved. Council member McLaughlin stated she understands that this letter is just to make us aware of the communication with the State.

The Change Order for 117-#19 has not been received, so City Clerk Alderson stated she did not think the Council should do anything with this item. She understood that the door needs to be ordered soon and put this on the agenda in case the Change Order came through at the last minute.

Mayor Morlan introduced the Application and Certificate for Payment No. 14 for R. G. Construction for the Sigourney CDBG Façade Improvement – Phase I project. Mayor Morlan stated there are still some ongoing issues. Council member Iosbaker stated if they are asking for full payment on the interior windows at 101 East Marion Street, that is not all finished yet. The labor for the guardrail at 109 East Marion Street is on the pay request, but we are still not satisfied with it. The doors at 109 East Marion Street are installed, but to our knowledge the trim work is not all done. Council member Tish asked about how long the City could push this out. City Clerk Alderson was not positive, but if the Council is not sure about some of the information, they should not approve it. Council member Iosbaker asked if this could be tabled pending a meeting with the contractor and architect so this could be sorted out. Council member Iosbaker moved, seconded by Council member Tish, to table the Application and Certificate for Payment No. 14 for R.G. Construction for the Sigourney CDBG Façade Improvement – Phase 1 pending a meeting with the contractor and architect so a number of questions can be answered. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Mayor Morlan discussed the Certificate of Substantial Completion for the Sigourney Façade Project – Phase 1. Mayor Morlan stated he is not satisfied with where they are at this time. There are some issues that need to be taken care of that are important. Council member Iosbaker asked if it would be acceptable to address both issues in a meeting together. Mayor Morlan did not agree as there are other issues that are being dealt with regarding the pay request. Council member Tish thought having a list prepared and having one meeting for both items. Mayor Morlan stated the City is currently waiting for a couple answers and when the City has answers we will call a meeting with the architect and contractor and discuss the checklist items. The Council discussed some of the issues. Council member Tish moved, seconded by Council member Iosbaker, to table the approval of the Certificate of Substantial Completion for Sigourney Façade Project – Phase 1 again until a meeting is held, and clarification and finalization are done. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Council member Iosbaker reported SADC (Sigourney Area Development Corporation) has concluded the last strategy planning meeting for Child Care for Keokuk County. The final report should be ready in a couple weeks. SADC is now acting on the feedback information they received from members at the annual members meeting, which asked the staff to focus attention on marketing related issues and on business interaction. They are preparing to schedule a series of business mixers that can be held at various locations within the community and the county as they would like to attract businesses from outside of Sigourney. They are also working with the SBC to bring in the speakers and resume some of the activities that were taking place just before COVID. They plan to kick off the first mixer later this month.

Street and Sanitation: Council member Conrad stated we have a lot of people that are not happy with the orange bags. We did receive a sample and it appears to be the same as the yellow bags that we used to have. Council member Conrad moved, seconded by Council member Lentz, to approve purchasing the yellow garbage bags with the City emblem on them which should be similar to if not the same as what we had previously purchased. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Director of Public Works I Northup presented LL Pelling's proposal for the sealcoat work for this year. We are recommending going with the river rock again. It appears to be extremely durable as compared to the chips. The cost is around \$41,000.00 and the streets being done are listed in the proposal. LL Pelling comes in, cleans, put hot asphalt down, roll it, spray the oil and river rock on top. Council member Iosbaker moved, seconded by Council member McLaughlin, to approve the 2023 sealcoat work proposal from LL Pelling Co. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Director of Public Works I Northup stated there was a preconstruction meeting on the milling and asphaltting project for this summer. Norris picked TK Concrete to do their patching, handicap sidewalks, etc. TK Concrete has

already called in some locates for sidewalks and are going to start this Friday. They talked like they would get started and Norris plans to start on April 3rd on milling everything. They will come in and mill for four or five days and then start laying stuff back. We are the first project on their list.

City Clerk: Council member Conrad moved, seconded by Council member Tish, to set the date and time for Notice of Public Hearing on City Budget Estimate for Fiscal Year July 1, 2023 through June 30, 2024 as Wednesday, April 5, 2023 at 6:00 p.m. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

City Clerk Alderson stated she received one application for the Deputy City Clerk position. Council member Conrad moved, seconded by Council member Lentz, to approve hiring Ashley Fry for the Deputy City Clerk position effective May 13, 2023 with a starting wage of \$19.50 per hour and no probationary period. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish and Conrad. Nays: None. Abstain: Clark. Motion approved. *(Council member Clark abstained as Ashley Fry is his sister-in-law.)*

Mayor Morlan asked about when a new person would start for the Office Assistant / City Clerk position. City Clerk Alderson stated that this is a little different from what we have done in the past and we want to make sure we hire someone that is interested in moving up to the City Clerk position. Council member Conrad moved, seconded by Council member Tish, to approve the display ad for advertising the Office Assistant / City Clerk position. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

Public Input: There was no public input.

Council member Tish moved, seconded by Council member Lentz, to adjourn the meeting. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Tish, Clark and Conrad. Nays: None. Motion approved.

The meeting was adjourned at 6:42 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk