

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, MARCH 6, 2024

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 6, 2024, with Mayor Morlan presiding and the following Council members answering roll call: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Others present were: Steve Shettler, Steve Shetter Media; Don Northup, Director of Public Works I; Brent Gilliland, Director of Public Works II; Kris Metcalf, Police Chief; Beckie Appleget, Office Assistant; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Lentz, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Clark, to approve the following items on the Consent Agenda after removing the Community Betterment Request for the \$60,000.00 street projects: Minutes of the regular Council meeting of February 21, 2024; Council Accounts Payable Claims in the amount of \$59,358.50; City Clerk's Financial Reports for December 2023; payroll expenses, miscellaneous expenses, ACH and monthly transfers for December 2023; City Clerk's Financial Reports for January 2024; payroll expenses, miscellaneous expenses, ACH and monthly transfers for January 2024; Liquor License Application for Tobias Garcia-Romero (DBA: Toby's Pizza) at 102 East Washington Street for Class C Retail Alcohol License; Brent Gilliland to attend the Wastewater Review – Grade 2 Course through Kirkwood Continuing Education Training Center on May 10, 2024 at a cost of \$140.00; Proposal with LL Pelling Co. for 2024 Sealcoat Work (Pea Gravel); Resolution 2024-03-6 re: Wellmark Benefit Plan including: Partial Self-Funded Plan Document Resolution, Business Associate Agreement and Administrative Services Agreement; Musical Services for the July 4th Celebration with Slap'N Tickle; Community Betterment Projects: Exceptional Edge – removal of trees at sports fields - \$500.00 and a building for storage / concession stand and supplies – sports fields - \$12,000.00; credit card report; and the time and place for the March 20, 2024 regular Council meeting is 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Additional City Business: City Clerk Alderson reviewed the amendment to the Northeast Urban Renewal Plan. The amendment would be for three projects. This will include spending the remaining TIF (Tax Increment Financing) dollars and request additional dollars to complete the three projects. If approved the public hearing will be held on Wednesday, April 3rd. Council member Iosbaker moved, seconded by Council member Conrad, to approve Resolution No. 2024-03-7 re: Setting Dates of a Consultation and Public Hearing on a Proposed Amendment No. 1 to the Northeast Urban Renewal Plan in the City of Sigourney, State of Iowa. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Mayor Morlan read the letter sent to the IEDA (Iowa Economic Development Authority) requesting a time extension to the contract between the City and IEDA. Council member Iosbaker moved, seconded by Council member McLaughlin, to approve a letter for contract time extension request for the Sigourney Façade Improvements Project (20-DTR-005). Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Council member Iosbaker, Keokuk County Economic Development, stated a Finance and Grants Committee has been formed. They are tasked with identifying activities in the county that KCED could help upon request. The Committee will also search for grants that are relevant to what they are trying to do with economic development so they can expand their funding base.

Street and Sanitation: Council member Schultz stated the Street and Sanitation Committee met and discussed Chapter 16 mowing of properties. Council member Schultz reviewed the ordinance, and a few changes were made by the committee.

Council member Schultz moved, seconded by Council member McLaughlin, to approve proceeding with Ordinance re: Title III Community Protection – Chapter 16 Mowing of Properties. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Council member Schultz stated that the Council had approved making the grass height change in Chapter 2 Nuisances – 3-2-1 Definitions 1(k), but after discussion thought the reference to this should be removed. In the future, changes will be made to the mowing ordinance, and it could easily be overlooked. Council member Schultz moved, seconded by Council member Iosbaker, to proceed with an Amendment to Ordinance Title III Community Protection – Chapter 2 Nuisances – 3-2-1 Definitions 1(k). Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

City Clerk Alderson stated that she received an invoice from the IDOT (Iowa Department of Transportation) from a project in 2017. Mayor Morlan, Council member Conrad, Council member McLaughlin and Council member Schultz would have been on the City Council at the time this work was done. Brent Gilliland, Director of Public Works II, explained this was the parking on each side of Highway 149 on the square. Council member Conrad stated that the IDOT did work on Highway 149 through Sigourney. The City's responsibility would be the parking on each side. This would mean the City would need to hire a contractor to asphalt the parking or we could work with IDOT and add this to their project and the City pay for their share. Council member Schultz moved, seconded by Council member McLaughlin, to approve payment of Invoice CI-0013734 from the Iowa Department of Transportation re: HMA Resurfacing with Milling NHSN-092-8(37)—2R-54 STPN-149-1(77)—2J-54 STPN-149-1(79)—2J-54 STPN-149-1(81)—2J-54 Contract ID: 54-098-07. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

City Clerk Alderson explained there are several projects for streets and storm sewers that need to be approved and payment options discussed. The projects include a TIF Project, IDOT invoice, street patches and storm sewer projects. This comes to \$266,000.00. The sources of funding would be the Road Use Fund, the Street Improvement Fund, the LOSST Fund and the Alliant Energy Franchise dollars set aside for street projects. There is approximately \$104,000.00 left in the Street Improvement Fund and that could be used to pay the IDOT invoice. LOSST could be used to pay for the TIF projects and as the TIF dollars are received they would reimburse the LOSST Fund. Use the \$158,000.00 of Alliant Energy Franchise dollars to pay for the various street patches and storm sewer repairs. This would drop the balance to \$102,000.00, but the City receives additional funds quarterly. Council member Lentz moved, seconded by Council member Conrad, to approve the various street and storm sewer projects. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

Public Safety: Council member Clark stated the Public Safety Committee interviewed a police officer candidate. They are doing background checks. The committee is continuing discussions with the City of Keota's Public Safety Committee regarding a 28E Agreement to provide mutual law enforcement. Last year the City applied for the Keokuk County Community Endowment Fund grant to help pay for a speed sign on East Pleasant Valley that shows the digital speed. It flashes at drivers if they are going over the speed limit. It does not take pictures of anything and there will not be tickets issued. This is for safety to make drivers aware that this is a school zone. The City was awarded the grant.

Public Input: There was not any public input.

Council member McLaughlin moved, seconded by Council member Lentz, to adjourn the meeting. Upon the roll being called, the following voted Ayes: McLaughlin, Iosbaker, Lentz, Schultz, Clark and Conrad. Nays: None. Motion approved.

The meeting was adjourned at 6:32 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk