

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, SEPTEMBER 20, 2023

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, September 20, 2023, with Mayor Protem McLaughlin presiding and the following Council members answering roll call: Tish, Clark, Conrad, Iosbaker and Lentz. Others present were: Steve Shettler; Jerry Wohler; Rodger Aller; Casey Jarmes, Sigourney News Review; Don Northup, Director of Public Works I; Beckie Appleget, Office Assistant; Ashley Fry, Deputy City Clerk; and Angie Alderson, City Clerk.

The meeting was called to order at 6:01 p.m. Council member Tish moved, seconded by Council member Lentz, to approve the tentative agenda removing Item K under the consent agenda. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin, Iosbaker and Lentz. Nays: None. Motion approved.

Mayor Protem McLaughlin stated Item K will be voted on separately and Items D and E will be removed. Council member Lentz moved, seconded by Council member Tish, to approve the following items on the Consent Agenda: Minutes of the Regular Council Meeting of September 6, 2023; Council Accounts Payable Claims in the amount of \$20,386.51; Library Accounts Payable Claims in the amount of \$7,438.73; Resolution No. 2023-09-02 re: Providing for Temporary Closing of East Pleasant Valley Street; Liquor License Application for Grant Ranch, LLC, DBA: Grant Ranch at 121 South Jefferson Street, Sigourney, Iowa for Class C Retail Alcohol license and Catering; Tax Exemption Application for Tanner Reinier at 220 West Skillman Street, Sigourney, Iowa (Resolution No. 2023-09-03); Community Betterment Project; and the credit card report. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin, Iosbaker and Lentz. Nays: None. Motion approved.

The Council discussed changing the Council meeting to 5:00 p.m. on October 4th as this is Homecoming and there are activities at the schools starting at 6:00 p.m. Council member Lentz moved, seconded by Council member Tish, to approve the remaining item on the Consent Agenda: the time and place for the October 4, 2023 regular Council meeting will be at 5:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin, Iosbaker and Lentz. Nays: None. Motion approved.

Additional City Business: Steve Shettler was present to discuss live streaming Council meetings. Mr. Shettler provided a sheet outlining his media programming guide. Mr. Shettler stated that he has recently started a Facebook and YouTube business. It is a variety of different videos and programming. It varies as some are live and some are recorded. Mr. Shettler is proposing video live streaming the Council meetings to be on his Facebook page and YouTube page. This would be a live broadcast. It would stay on Facebook and YouTube and then people could watch at their convenience. He will not be charging the City anything as he has sponsors. The page sponsorships will be on the screen as the streaming is going. Council member Iosbaker asked if people would be able to link to this through the City's website. Mr. Shettler stated that yes and there would have to be a link to either his Facebook or YouTube page. Mr. Shettler stated his setup would be a card table, a laptop and a camera on a tripod. The audio would pick up by the camera audio. Council member Iosbaker moved, seconded by Council member Tish, to do live streaming of Council meetings through Steve Shettler's facility. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin, Iosbaker and Lentz. Nays: None. Motion approved.

Rodger Aller, Grant Observer, stated on the Façade Project the spouting has been changed. This will have to be checked to make sure there are not any leaks. There is a completion list being made and Mr. Aller thinks the only thing that won't be on the list is the door (*between 117 East Marion Street and 119 East Marion Street*). The decision was made today and, if approved, the door will be removed and replaced with a smaller door. It will probably take two weeks to get the door. This will be a Change Order and the City will not be able to approve for two weeks. There is a problem on the roof at 119 East Marion Street they were going to fix today, but with the rain they may not have been able to do this. Mr. Aller would like to see the final completion report that R.G. Construction gives the City to say how close it is to getting completed. On the Upper Story Project the floor was stained today. They are going to put two coats of finish on it over the next couple days. We are still waiting on three doors. The furnace was checked yesterday and checked out okay. Other than the three doors this project is close to being finished.

Council member Lentz moved, seconded by Council member Conrad, to approve the Application and Certificate for Payment No. 13 to R.G. Construction for Sigourney CDBG Façade Improvement Phase I Project. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin and Lentz. Nays: Iosbaker. Motion approved.

Council member Iosbaker reported for Keokuk County Economic Development. There is one more week for the Farmer's Market. There is a lot of work being done with the Sigourney Schools to launch the work base programs. There has been a volunteer step up to help with the Technology Program. The planning for the raffle is underway. They are discussing doing a Ladies Night and coordinating with similar activities put on by Sinclair and other organizations. The activity around the Child Care Initiative is picking up. There is an agreement in principle to cooperate

among the three communities which include Richland, Keota and Sigourney to position Child Care Centers and around each center have an orbiting network of in-home providers. The law student under the licensed attorney will be doing the paperwork for the organizational structure that is selected. She currently has a proposal in front of KCED as to how this should be set up. Council member Iosbaker stated that he has met with Kiwanis to raise awareness of what they are doing and why. Five of the six board members have been identified for the Child Care Initiative.

Park and Recreation: Council member McLaughlin stated the Park and Recreation Committee met yesterday and discussed the figures for the 2023 pool season. There were approximately 3,600 attendees for the pool season. The revenue was just about the same as the 2022 season. Once all the expenses were figured there was approximately a \$23,000.00 loss. The revenues were around \$31,000.00.

A Park and Recreation Committee meeting was set for Thursday, October 5, 2023 at 5:00 p.m.

Water and Wastewater: City Clerk Alderson stated that the Council has approved the Pay Estimate to Boomerang for the payroll correction. Boomerang has provided everything as completed except for the one company that went out of business. Chris Bowers with Area 15 Regional Planning Commission has provided an email outlining the amount of \$144,633.13 to be paid to Boomerang. There is \$613.44 to be retained. If the remaining employees are reached this can be paid out otherwise in three years this money will be turned over to HUD. This has been approved by the Iowa Department of Economic Development and at the next Council meeting we should have the retainage payout. After that we should be ready to close out the project.

Public Safety: Council member Clark stated there was a Public Safety Committee meeting yesterday. The Committee discussed the updating of the cameras. We are waiting for the cameras to arrive so they can be installed. As far as the Police Department the Committee would like to continue to meet with other cities to see what the cities collectively can do. There have not been any applications received for the Police Chief position. Advertising will continue. There is a concern on East Pleasant Valley Street regarding people driving fast down the road. The Committee is looking at the possibility of a speed sign. It is a digital sign that has the speed limit on it. It catches the vehicle speed but does not record it or save it. If someone is going over the speed limit the sign flashes at them. This is a reminder to slow down. They are looking at putting together some numbers and grants and bring this to the Council. The Committee is trying to take the concerns of the citizens and help resolve them.

A Public Safety Committee meeting was set for Tuesday, September 26th at 5:00 p.m.

Finance: Council member Conrad stated the budget process would be starting soon. There will not be a lot of budget work until the end of November as there is an Iowa League of Cities meeting addressing the changes in law. We are trying to be as proactive as possible.

City Clerk: City Clerk Alderson stated the Mayor's desktop computer has not been working for a while. The cost to replace this is just under \$1,800.00 and there are funds in the Replacement Fund to pay for this. It was suggested that he use the Laptop instead of purchasing a new desktop. City Clerk Alderson stated she would ask the Mayor about this next week.

Public Input: There was no public input.

Council member Lentz moved, seconded by Council member Conrad, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Tish, Clark, Conrad, McLaughlin, Iosbaker and Lentz. Nays: None. Motion approved.

The meeting was adjourned at 6:27 p.m.

Connie McLaughlin, Mayor Protem

ATTEST: _____
Angela K. Alderson, City Clerk