

# City of Sigourney Zoning Permit Application

Date of Application: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Name of Property Owner / Renter: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers – Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cost of Work Being Done: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**\*\* \*\* \*\* \*\* FOR OFFICE USE ONLY \*\* \*\* \*\* \*\***

Application Received By: \_\_\_\_\_ Amount of Permit: \$ \_\_\_\_\_

Payment Type:  Check  Cash Other \_\_\_\_\_

Permit Approved By: \_\_\_\_\_ Permit Expires: \_\_\_\_\_

Inspection Dates: 1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

\_\_\_\_\_

Please provide the following information and/or documentation:

1. Describe the work being done: \_\_\_\_\_

Draw a map of the project including the property lines and measurements of the project/building, etc. in the box below.

2. Fill out and return the Tax Abatement Application enclosed. There must be two originals filled out (two copies are enclosed). These must be returned to the City Clerk and approved by City Council before work can start.
3. There may be water and sewer fees associated with your project. These costs vary depending on what type of work you are doing.
4. Fill out and return the Zoning Permit Application with this drawing. Please know where your property pins are so setback requirements can be measured by the Zoning Administrator. The zoning ordinance is on the City's website at [www.sigourney-iowa.com](http://www.sigourney-iowa.com) for your convenience in determining setbacks and other regulations.

North ↑

